

Immaculate Heart of Mary Alumni Association Limited

Honorary Members

Nomination Form

Items with * must be completed. Please complete this form in English. Please read carefully the accompanying “Notes on Completion of Nomination Form of Honorary Members”.

SECTION A: PARTICULARS OF CANDIDATE

Name in English*: _____

Contact No.*: _____

Email: _____

SECTION B: PARTICULARS OF PROPOSER

SECTION B of this form must be proposed by one full member of IHMA. Before completing this section, proposer should see the details below and Notes 2.

I am a full member of Immaculate Heart of May Alumni Association Limited (IHMA).

The person named above

- has made a significant contribution to IHMA;
- is NOT an alumnus/alumna of Immaculate Heart of Mary Kindergarten, Immaculate Heart of Mary School, or Immaculate Heart of Mary College; and
- has consented to provide the data be a candidate of honorary member of IHMA.

I hereby nominate the person named above as candidate for IHMA honorary member.

Reason for Nomination*:

The particulars of proposer are as follows –

Name in English*: _____

Contact No.*: _____

Email: _____

Membership No.*: _____

Signature*: _____

Date*: _____

SECTION C: PARTICULARS OF SUPPORTERS

SECTION C of this form must be supported by at least 14 full members of IHMA. Before completing this section, supporters should see the details below and Notes 2.

Name of Candidate in English*: _____

We are full members of IHMA. We hereby nominate the person named above as candidate for IHMA honorary member. The particulars of each of us are as follows –

No.	Name in English (Surname first)*	Contact No.*	Membership No.*	Signature*

Notes on Completion of Nomination Form of Honorary Members

1. Procedures of Submission of Nomination Form

Multiple pages of SECTION C (with at least 14 full members of IHMA as supporters) could be submitted in single submission.

E-signature would be accepted for Nomination Form.

Membership number of full members could be observed on IHMA membership card. Membership number could also be obtained by email to IHMA to info@ihma.org.hk.

Complete Nomination Form should be submitted to IHMA before the timeline as announced by IHMA every year. Late submission would not be entertained.

Complete Nomination Form should be submitted by mail to IHMA ("Immaculate Heart of Mary College, 4 Jat Min Chuen Street, Sha Tin, New Territories, Hong Kong"), or by email to IHMA to info@ihma.org.hk.

2. Personal Information Collection Statement

IHMA takes all reasonably practicable precautions and exercises due diligence to comply with the requirements under the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO").

The personal data collected in this Nomination Form ("the Data") will be used by IHMA for the following purposes:

- (1) The processing of this Membership Application Form which is required for the application and verification of the membership and related matters;
- (2) Internal communication and record keeping of IHMA;
- (3) The performance of the functions of IHMA; and
- (4) External communication with Immaculate Heart of Mary Kindergarten, Immaculate Heart of Mary School and Immaculate Heart of Mary College.

It is obligatory for you to supply IHMA with the data requested in this Nomination Form except as otherwise indicated. The consequence for you if you fail to supply such data is that IHMA may not be able to process this Nomination Form.

The data may be provided to such persons within IHMA whose proper business it is to carry out the purposes above mentioned. The data may also be provided to other persons who may help IHMA in attaining the purposes above mentioned.

Any data that is provided to anyone outside of IHMA will be restricted to what is necessary and not excessive to achieve any intended purpose.

You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary of Immaculate Heart of Mary Alumni Association c/o Immaculate Heart of Mary College, 4 Jat Min Chuen Street, Sha Tin, New Territories, Hong Kong or by email at info@ihma.org.hk.