



IMMACULATE HEART OF MARY ALUMNI ASSOCIATION
聖母無玷聖心校友會
MEMBERSHIP APPLICATION FORM

Personal Information Collection Statement

The Immaculate Heart of Mary Alumni Association Limited ("IHMA") takes all reasonably practicable precautions and exercises due diligence to comply with the requirements under the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO").

The personal data collected in this Membership Application Form ("the Data") will be used by IHMA for the following purposes:

- (1) The processing of this Membership Application Form which is required for the application and verification of the membership and related matters;
- (2) Internal communication and record keeping of IHMA;
- (3) The performance of the functions of IHMA; and
- (4) External communication with Immaculate Heart of Mary Kindergarten, Immaculate Heart of Mary School and Immaculate Heart of Mary College.

It is obligatory for you to supply IHMA with the data requested in this Membership Application Form except as otherwise indicated. The consequence for you if you fail to supply such data is that IHMA may not be able to process this Membership Application Form.

The data may be provided to such persons within IHMA whose proper business it is to carry out the purposes above mentioned. The data may also be provided to other persons who may help IHMA in attaining the purposes above mentioned.

Any data that is provided to anyone outside of IHMA will be restricted to what is necessary and not excessive to achieve any intended purpose.

You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary of Immaculate Heart of Mary Alumni Association c/o Immaculate Heart of Mary College, 4 Jat Min Chuen Street, Sha Tin, New Territories, Hong Kong or by email at info@ihma.org.hk.

Procedures of Submission of Application Form

(For Ordinary Membership)

- Submit a complete application form in person at IHMA Registration Counter during IHMA activities.
- Mail a complete application form to IHMA ("Immaculate Heart of Mary College, 4 Jat Min Chuen Street, Sha Tin, New Territories, Hong Kong")
- Email a scanned copy of complete application form to info@ihma.org.hk.

(For Full Membership)

- Note: Membership fee (HK \$100) can be submitted by means of **cash** / **bank transfer** (Account No.: 808-554000-838, HSBC) / **a crossed cheque** payable to (payable to Immaculate Heart of Mary Alumni Association Limited or 聖母無玷聖心校友會有限公司).
- Submit a complete application form AND \$100 **cash** or a **crossed cheque** in person at IHMA Registration Counter during IHMA activities.
- Mail a complete application form AND a **crossed cheque** / **original bank transfer receipt** (Please write down your full name) to IHMA ("Immaculate Heart of Mary College, 4 Jat Min Chuen Street, Sha Tin, New Territories, Hong Kong")
- Email a scanned copy of complete application form AND a scanned copy of **bank transfer receipt** (Please write down your full name) to IHMA to info@ihma.org.hk.

Please sign below to acknowledge that you have read and understood the Personal Information Collection Statement and Procedures of Submission of Application Form.

Signature: _____